

Curriculum Committee Minutes
Monday, April 9, 2018
3:00-4:30 p.m., BU 119

ATTENDANCE

S. Carr, B. Donovan, M. Gutierrez, P. Henrickson, F. Lozano, J. Maringer, N. Dequin, J. Olivas, A. Rosette, S. Sandler, L. Scott (minutes recorder), J. Stewart, L. Stubblefield, L. Tenney (Chair), K. Wagman, P. Williams

NOT PRESENT

D. Achterman, N. Cisneros, M. Gomez, C. Whitney, C. Oler

GUESTS

R. Brown

- I. Call to Order: Welcome at 3:03 pm by Leslie Tenney
- II. Agenda adjustments and approval
MSC (Phil Williams/Nikki Dequin). All in favor. Motion passed.
- III. Approval of Minutes: March 26, 2018
MSC (Ken Wagman/Jane Maringer). 2 abstentions (Nikki Dequin, Arturo Rosette). Minutes approved as presented.
- IV. Information/Discussion
 1. Senate Resolutions

Nikki Dequin updated the committee on the upcoming Academic Senate for California Community Colleges (ASCCC) meeting. The committee discussed the statewide academic senate process and the ASCCC Spring 2018 Plenary Session. The session is a way of communicating with the chancellor's office regarding all matters academic. Resolution information from the web link <https://asccc.org/events/2018-04-12-150000-2018-04-14-230000/2018-spring-plenary-session> was discussed.

Nikki Dequin asked for committee members to review the resolutions related to curriculum which include: 1) Adopt the Paper *Effective Practices for Educational Program Development* 2) Pathways to Meet General Education Requirements of Quantitative Reasoning (this is related to AB705 and the completion of a transfer level math course within a year) 3) Effective Practices in Online Communication Courses and 4) Effective Practices in Online Lab Science Courses. Also included on the above listed website is information and recommendations from the ASCCC Math and Quantitative Reasoning Task Force.

Nikki is looking for feedback, particularly from math department, to provide direction on how to vote on adopting the resolutions at plenary session. The

executive body of the Academic Senate submits resolutions. These resolutions can be submitted until Friday and she will vote on Saturday.

Conversations are happening regarding discrepancies and what to do regarding AB705 and, at the same time, meeting students' needs. Faculty and the institution have to work together with the administration and the chancellor's office to make sure Gavilan is meeting students' needs for success. It was suggested that Sabrina Lawrence come and provide a report to the Curriculum Committee on the online college initiative and exchange. It was recommended that committee members reach out to their department representatives with any feedback, no later than Thursday, on the resolutions they have pertaining to their department.

2. Guided Pathways

Guided pathways is a standing item for upcoming meetings for relevant discussions surrounding Curriculum Committee.

3. GE Course Review

Leslie Tenney discussed the distribution of the GE pattern packets. Each member should have received a packet in their mailbox. She is going to draft a rubric to evaluate, at the department and program level, where courses fall within the GE patterns. She will distribute to committee should they choose to use them.

Fine Arts department reviewed their courses and they are related to a program. A lot of the courses double count for the major. Concern was expressed about eliminating courses that are not currently offered. Some of these courses could be applied to a degree or transfer but are not offered because no one is currently available to teach the course.

4. IEC and Curriculum Relationship

Leslie Tenney and Randy Brown reported on the guided pathways meeting they attended. The goal was to assess how to implement guided pathways and come up with a plan. At this meeting, they reviewed the current and the recommended future organizational structure. There was a lot of overlap when looking at all of the broader categories. In order to achieve the goals, there has to be more integration. Randy passed out the Guided Pathways/NOVA plan.

Resources and leadership also need to be provided to make sure program review and SLO work is more meaningful. SLO coordinator and curriculum chair need to work closely together to streamline efforts. Review needs to happen with a guided pathways "lens." It was suggested that the guided pathways initiative fund help provide resources in this area.

Everything in guided pathways falls under senate review. Several release times are limited to 20% and institution needs to review and rework release times. The

challenge is that there is no clear pathway for guided pathways. It was suggested that Gavilan review colleges that have already implemented the program and see what works and what does not work. Another challenge is that many things are in negotiation and therefore, slow to change.

Going forward the Curriculum Committee needs to hone in on program review through the lens of guided pathways. They need to come up with a standard set cycle where courses are reviewed and updated. A good goal is to look at weaving program review into the Curriculum Committee by-laws and standard practices. Program review can also be tied to the IEC report. Before or right after IEC has the report, Curriculum Committee can then make changes in programs based on what was discovered by IEC. This will help with continued coordination and review.

Another suggestion was to take a look at mapping within the Curriculum Committee. This includes looking at all courses within the programs and mapping them to ILOs and PLOs. This can also help to inform meta-majors. Gavilan already has some examples of meta-majors to look at like liberal arts emphasis, CTE and child development. Each community college is implementing guided pathways in its own way. A member suggested that a good next step is bringing this to Academic Senate and have them discuss how to bring other areas together to look at structure that makes more sense for integration.

Jessie Olivas briefly discussed CurricUNET and some previous courses on the agenda. There was a change in title for four courses but they were not listed. It is important to put course title changes in justification and why the courses were looked at so people know what was going on.

V. New Business

1. New Course – First Reading

a. MATH 218 Precalculus Support

MSC (Scott Sandler/Jane Maringer). All in favor. Motion passed.

Discussion: There was a suggestion to look at course description and possibly reword it. Jane Maringer to send Ken Wagman an email with suggestion. The meaning of the wording “just in time approach to” was discussed. This means that reviewing lower level math just prior to learning the current level subject will be weaved in to the class where needed. Making math courses co-requisites was also discussed as the grade/evaluation method is 100% connected to 8A. It is a pass no pass course. They will be offering 8A for 4 units and 8A and 8B combined for 8 units. This was modeled after some courses at other schools.

There was discussion that it is unclear as to how much of the completion of transfer level courses for math and English in first year (2 semesters) is mandated versus “if possible.” Currently, the math department is keeping lower level math options available for students. However, a member thought that if

the school is not in compliance with AB705 then guided pathways funding would be withheld. Some schools are requesting that students take math in their first semester. The law states “maximize probability” so institutions need to define what that means. Nikki Dequin will attend the plenary session on AB 705 to try and obtain an answer.

2. New Course – Second Reading

- a. MUS 17 Music Fundamentals

MSC (Nikki Dequin/Arturo Rosette). All in favor. Motion passed.

Discussion: Everything looks good and updated now.

3. Modify Courses

- a. BIO 1 Cell and Molecular Biology

MSC (Fran Lozano/Nikki Dequin). Nays unanimous. Motion denied.

Discussion: Corrections and clarifications were made on prerequisites but it has to be sent back. Textbook needs to be updated.

- b. MATH 12 Mathematics for Elementary Teachers

MSC (Pat Henrickson/Scott Sandler). Nays unanimous. Motion denied.

Discussion: It is a UC transferrable class that needs to be updated.

- c. SOC 3 Sociology of Race, Ethnicity and Cultural Identity

MSC (Nikki Dequin/Scott Sandler). All in favor. Motion passed.

- d. THEA 15 Introduction to Design for Stage, Television and Film

MSC (Jane Maringer/Arturo Rosette). All in favor. Motion passed.

Discussion: Concern was expressed regarding condensing SLOs and whether students are being fully informed. Simplifying rather than just condensing was recommended. Typo was corrected on year of textbook.

- e. THEA 20 Introduction to Scriptwriting

MSC (Ken Wagman/Jane Maringer). Nays unanimous. Motion denied.

Textbook needs to be updated. Scott Sandler spoke with Grant Richards and he will update it for next time.

VI. Adjournment

Motion to adjourn by Phil Williams at 4:33 p.m. Next meeting: April 23 , 2018